



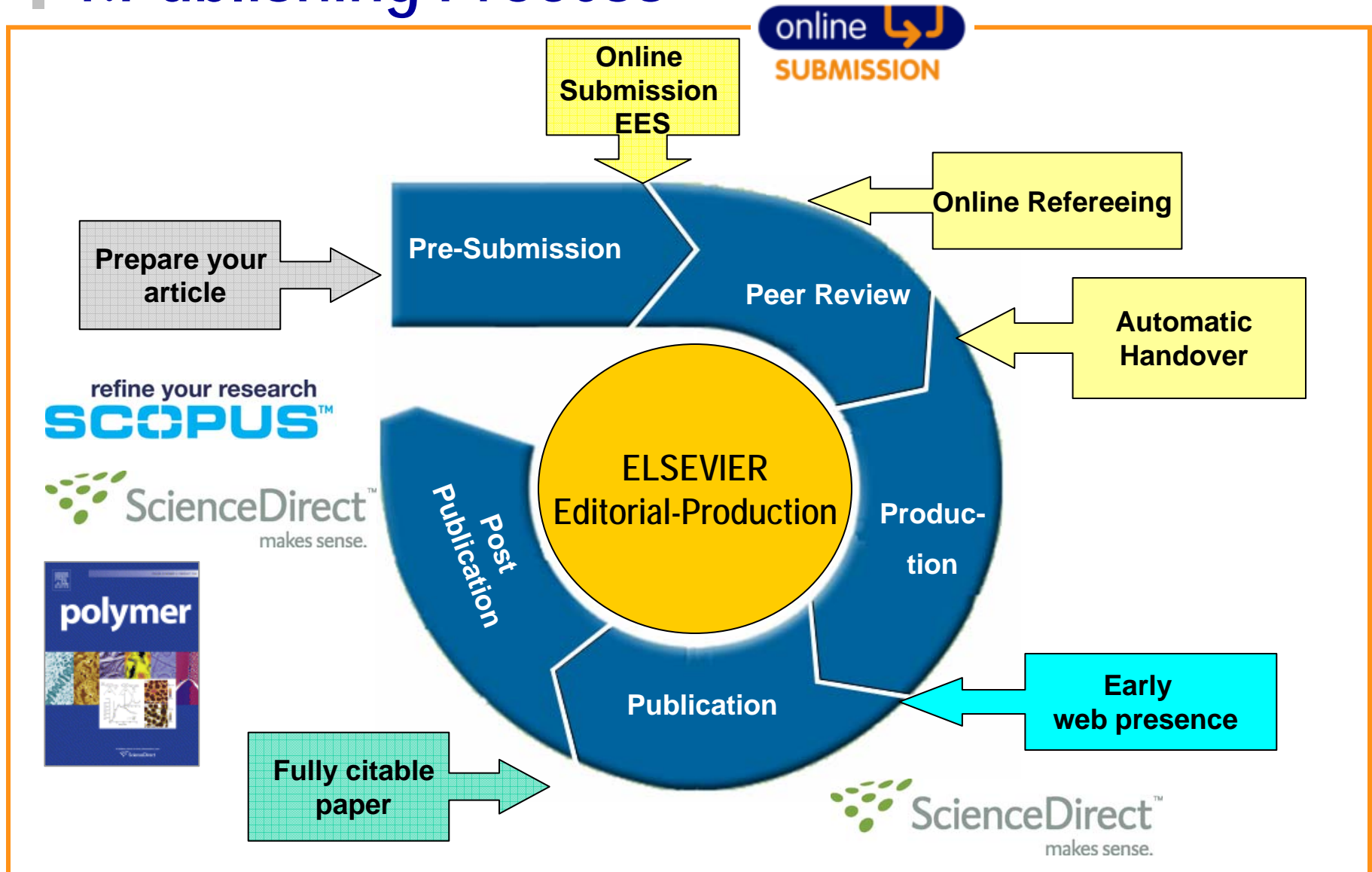
Publishing with Elsevier
Tools and Resources Available
Author Workshop – Bangkok

Presented By: Masako Takeda
Date: 29th February 2008

Overview

1. Publishing Process
2. Preparing your article
3. Submitting your article
4. After acceptance
5. Why publish with Elsevier?

1. Publishing Process



Author's Home

http://www.elsevier.com/authors

For authors

- Journal authors' home**
- Why publish with Elsevier
- Resource center
- Guide to publishing with Elsevier
- Funding body agreements/policies
- Authors' rights
- Track your accepted article
- FAQ
- Book authors' home**
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- Select your view

AUTHORS HOME

Locate a journal now:

Title All information

Editor ISSN

or

Browse Journals A-Z or by Subject area

List of Journal

General information for Author

Elsevier value... will find help... and distributi...

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Find out information about copyright, permissions, and funding body policies in our [Authors' Rights](#) section.

⇒ [Track your accepted article](#) as it moves through the production process.

RELATED LINKS

- Language services >>>
- Access & Dissemination >>>
- Offprints >>>
- Author discounts >>>
- sense about science >>>
- EES Support & Contact >>>

"Request for Papers" & "Manuscript Submission" spam emails in circulation

Please note that **these are not related to Elsevier requests.**

Find a Journal



2. Preparing your manuscript

Useful information:

- Language Editing Service

<http://www.elsevier.com/wps/find/authorsview.authors/languagepolishing>

**8 companies
listed**

- Artwork

<http://www.elsevier.com/artworkinstructions>

- Latex

<http://www.elsevier.com/wps/find/authorsview.authors/latex>

- Funding Body Agreements & Policies

<http://www.elsevier.com/wps/find/authorsview.authors/fundingbodyagreements>

Journal Homepage & Guide for Authors

The screenshot shows the Elsevier Polymer journal homepage in a Microsoft Internet Explorer browser window. The browser's address bar displays the URL: http://www.elsevier.com/wps/find/journaldescription.cws_home/30466/description#description. The page features the Elsevier logo and the tagline "Building Insights. Breaking Boundaries." at the top. A navigation menu on the left includes sections like "Products", "Journal information", "Journal-related information", and "Support & contact". The main content area is titled "POLYMER" and describes it as "The International Journal for the Science and Technology of Polymers". It lists "Senior Editors" S.Z.D. Cheng, T. Hashimoto, and A.H.E. Miller, with a link to the "editorial board". A "Description" section states that the journal publishes original research in polymer science and technology. On the right side, there are sections for "For Readers" (with links to tables of contents, full text, and alerts) and "For Authors" (with links to a guide for authors, article submission, and tracking accepted articles). The "For Authors" section is circled in red. A "Submit your article" button is also visible. Red arrows point from yellow callout boxes to these key features: "Editor/Editorial Board" points to the editorial board link; "Guide for Authors" points to the "Guide for authors" link; "Submit your article" points to the "Submit your article" link; and "Aims & Scope" points to the "Description" section.

3. Online Submission via EES

The screenshot shows the Elsevier Editorial System (EES) interface for the journal *Polymer*. The browser window title is "Elsevier Editorial System - Microsoft Internet Explorer". The address bar shows the URL <http://ees.elsevier.com/pol/>. The page header includes the journal name "polymer" and navigation links: home | main menu | submit paper | guide for authors | journal info | register | log in. The EES version is 5.0.

The main content area features a "Polymer" section with a welcome message and a description of the journal's focus. A red arrow points from a yellow callout box labeled "Aims & Scope" to the journal's description.

On the right side, there is a sidebar with three main categories of information:

- Author Information** (circled in red):
 - [Journal Information](#)
 - [Guide for Authors](#)
 - [Tutorial for Authors](#)
 - [Artwork Guidelines](#)
 - [Copyright information](#)
- Reviewer Information**:
 - [Tutorial for Reviewers](#)
- Support Information**:
 - [Technical Problems or Questions](#)
 - [Questions on Submission and Reviewing Process](#)

A red arrow points from a yellow callout box labeled "Author Information" to the "Author Information" category in the sidebar.

At the bottom of the page, there are links for [Help](#), [Privacy Policy](#), and [Terms and Conditions](#). The footer includes the copyright notice "© 2006 - 2008 Elsevier BV." and the text "Local intranet".



Elsevier Editorial System (EES)

- Online end-to-end workflow
- EES supports:
 - Web-based submission by authors to journals
 - Step-by-step instruction
 - Managing the workflow during peer review
 - Online refereeing
 - Automatic handover of accepted manuscript files to Production
- Browser: [Internet Explorer 6.0](#) or higher, [Netscape 7.0](#) or higher, [Mozilla 1.7](#) or higher, [Mozilla Firefox 1.0](#) or higher. Mac OS X users may also use [Safari 1.3](#) or higher.
- PDF viewer: [Adobe Viewer 6](#) or higher, [Adobe Acrobat 6](#) or higher.

Registration

Username & Password will be sent to you by email.

The Journal

Contact us  Help ?  DB 2
Not logged in.

[home](#) | [main menu](#) | [submit paper](#) | [guide for authors](#) | [journal info](#) | [register](#) | [log in](#)

PRE-REGISTRATION PAGE

To register to use the Elsevier Editorial system, please enter the requested information. Upon successful registration, you will be sent an e-mail with instructions to verify your registration. **Please ensure your preferred username does not contain special characters.**

Please Enter The Following [Insert Special Character](#)

First Name*

Last Name*

E-mail Address*

WARNING - If you think you already have an existing registration of any type (Author, Reviewer, or Editor) in this system, please DO NOT register again. This will cause delays or prevent the processing of any review or manuscript you submit. If you are unsure if you are already registered, click the 'Forgot Your Password?' button.

If you are registering again because you want to change your current information, changes must be made to your existing information by clicking the 'Update My Information' link on the menu bar. If you are unsure how to perform these functions, please contact the editorial office.

Multiple E-Mail Request

Entering a second e-mail address from a different e-mail provider is recommended.

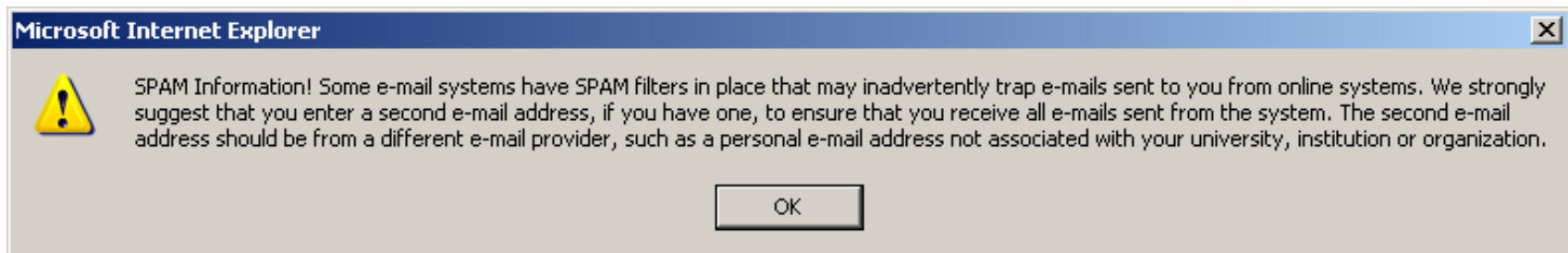
Fax Number (including country code)

E-mail Address *

If entering more than one e-mail address, use a semi-colon between each address (e.g., joe@thejournal.com;joe@yahoo.com)
 Entering a second e-mail address from a different e-mail provider decreases the chance that SPAM filters will trap e-mails sent to you from online systems. [Read more](#)

Preferred Contact Method * E-mail Fax Postal Mail Telephone

*



Login

Please login as Author.

The Journal Contact us Help ? DB 2
Not logged in.

[home](#) | [main menu](#) | [submit paper](#) | [guide for authors](#) | [journal info](#) | [register](#) | [log in](#)

LOG-IN [Insert Special Character](#)

Please Enter the Following

Username:

Password:

[Send Username/Password](#) [Register Now](#) [Login Help](#)

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If you forgot your login details...

Submitting a Manuscript

The screenshot shows the Elsevier Editorial System (EES) interface for an author. The browser window title is "Elsevier Editorial System - Microsoft Internet Explorer". The address bar shows the URL "http://ees.elsevier.com/jpol/default.asp". The page header includes the "polymer" logo, navigation links (home, main menu, submit paper, guide for authors, register, change details, log out), and user information (Username: jpolmgr, Role: Author). The EES Version is 5.0. The main content area is titled "Author Main Menu" and is divided into three sections: "New Submissions", "Revisions", and "Completed". The "New Submissions" section is circled in red and contains the following links and counts: "Submit New Manuscript", "Submissions Sent Back to Author (0)", "Incomplete Submissions (0)", "Submissions Waiting for Author's Approval (0)", and "Submissions Being Processed (0)". The "Revisions" section contains: "Submissions Needing Revision (0)", "Revisions Sent Back to Author (0)", "Incomplete Submissions Being Revised (0)", "Revisions Waiting for Author's Approval (0)", "Revisions Being Processed (0)", and "Declined Revisions (0)". The "Completed" section contains: "Submissions with a Decision (1)". The footer includes links for Help, Privacy Policy, and Terms and Conditions, and a copyright notice for Elsevier BV (2006-2008). The browser status bar shows "ページが表示されました" and "Local intranet".

Elsevier Editorial System - Microsoft Internet Explorer
ファイル(E) 編集(E) 表示(V) お気に入り(A) ツール(T) ヘルプ(H)
アドレス(D) http://ees.elsevier.com/jpol/default.asp 移動

polymer Contact us Help ?
home | main menu | submit paper | guide for authors | register | change details | log out
Username: jpolmgr
Role: Author
EES Version: 5.0

Author Main Menu

New Submissions
[Submit New Manuscript](#)
Submissions Sent Back to Author (0)
Incomplete Submissions (0)
Submissions Waiting for Author's Approval (0)
Submissions Being Processed (0)

Revisions
Submissions Needing Revision (0)
Revisions Sent Back to Author (0)
Incomplete Submissions Being Revised (0)
Revisions Waiting for Author's Approval (0)
Revisions Being Processed (0)
Declined Revisions (0)

Completed
[Submissions with a Decision \(1\)](#)

Help | Privacy Policy | Terms and Conditions © 2006 - 2008 Elsevier BV.
ページが表示されました Local intranet

Submission Steps

Elsevier Editorial System - Microsoft Internet Explorer

ファイル(F) 編集(E) 表示(V) お気に入り(A) ツール(T) ヘルプ(H)

戻る >> リンク >> アドレス(D) http://ees.elsevier.com/jpol/default.asp 移動

polymer Contact us Help ? Username: jpolmgr Role: Author EES Version: 5.0

home | main menu | submit paper | guide for authors | register | change details | log out

New Submission [Insert Special Character](#)

[Frequently Asked Questions](#)

- Select Article Type
- Enter Title
- Add/Edit/Remove Authors
- Select Section/Category
- Submit Abstract
- Enter Keywords
- Select Classifications
- Additional Information
- Enter Comments
- Request Editor
- Attach Files

Please Enter The Full Title of Your Submission

Entering a Full Title is Required for Submission.
Submission of a paper implies that it is an original research work which has not been published previously, that it is not under consideration for publication elsewhere, and that if accepted it will not be published elsewhere in the same form, in English or in any other language, without the written consent of the Publisher.

Full Title
TEST ARTICLE

Mandatory items in red text

Help | Privacy Policy | Terms and Conditions © 2006 - 2008 Elsevier BV.

ページが表示されました Local intranet

Attach files

Upload all the source files that consist of your article.

The Journal

 Contact us Help

DB 2

 Username: Jones
 Role: Author

[home](#) | [main menu](#) | [submit paper](#) | [guide for authors](#) | [register](#) | [change details](#) | [log out](#)

- Additional Information
- Enter Comments
- Request Editor
- Select Region of Origin
- Attach Files**

Note 1: Figures, graphics, photos should not be embedded in the manuscript text file. Please upload separate figure files, preferred formats are EPS, TIFF, JPEG.

Note 2: If a Figure or Table is uploaded as a separate file, then please exclude this from the manuscript textfile, otherwise it will be shown in the PDF twice.

Note 3: For each Figure and Table please include the appropriate **figure/table number** in the description field. This helps the Editor identify the figure/table in the PDF.

1

Item * Manuscript

Enter a **Description** and then click the **Browse** button to select the file you wish to upload, then click the **Attach This File** button.

Description Manuscript

3

File Name: Browse...

2

Attach This File

No Items have yet been attached for this submission.

Previous
Next



File format

- MS Office files (Word / Powerpoint / Excel)
- LaTeX
- TIFF
- EPS
- PDF

Manuscript

Dissolution of sucrose crystals in the anhydrous sorbitol melt

Ibheh R. Bhandari,* Yijia H. Roos,^b

^aSchool of Land and Food Sciences, University of Queensland, St. Lucia, QLD 4072, Australia

^bDepartment of Food Science, Food Technology and Nutrition, University College Dublin, Ireland

*corresponding author

Figure 4: Schematic representation of diffusion limited dissolution of sucrose crystals in an unagitated anhydrous liquid of sorbitol (i= lower and ii=higher proportion of sucrose/sorbitol). Note that the dissolution is not dependent on the concentration or number of crystals, but on the diffusion around the crystals.

Table 1: Melting property and glass transition temperature of amorphous melts of sorbitol and sucrose (± indicates standard deviation)

	Glass transition property				Melting endotherm			
	T _{onset} (°C)	T _{midpoint} (°C)	T _{endset} (°C)	ΔCp (J/g·°C)	T _{onset} (°C)	T _{midpoint} (°C)	T _{endset} (°C)	ΔH (J/g)
Sorbitol	-6.9±0.2	-1.6±0.1	0.2±0.1	1.0±0.03	96.2±0.9	99.4±0.4	104.3±0.6	177.2±5.2
Sorbitol*	-7.2±0.4	-1.7±0.2	0.1±0.1	1.0±0.04	-	-	-	-
Sucrose	51.7±0.3	62.1±0.6	67.1±0.5	0.7±0.03	188.3±0.5	191.5±0.6	197.1±0.7	127.0±0.1

*sorbitol melt after an isothermal holding at 150°C for 60 min

- Artwork Instruction

<http://www.elsevier.com/artworkinstructions>

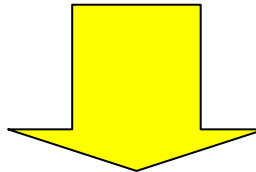
Building PDF

Summary Following Attach Files

Listed below is the summary of the number of items to be delivered online and the number of items to be delivered offline. Required Items are marked with *.

	Online	Offline		Online	Offline
Cover Letter	1	0	Figure(s)	2	0
* Manuscript	1	0	Table(s)	1	0

[Previous](#)
[Build PDF for my Approval](#)



New Submissions

[Submit New Manuscript](#)
[Incomplete Submissions \(0\)](#)
[Submissions Waiting for Author's Approval \(1\)](#)
[Submissions Being Processed \(0\)](#)

Viewing and Approving your Manuscript

The Journal Contact us Help ? DB 2

home | main menu | submit paper | guide for authors | register | change details | log out Username: Jones
Role: Author EES Version: 4.0

Submissions Waiting for Approval by Author Irene Jones

If no Actions appear for your submission, please wait a few minutes for your PDF to be built. The Actions appear automatically when your PDF is available.

Plagiarism is globally recognised as a serious academic offence. Please read and adhere to the guidelines for **Ethics in Publishing** (available in the bottom left column) before you approve your PDF and complete the submission of your manuscript.

You may alter your submission. Please use Edit Submission to make changes to the meta-data and to remove and upload new images to update your submission.

The 'Remove Submission' link removes your submission from the system. Please use this ONLY if you would like to permanently remove this submission from the system.

Page: 1 of 1 (1 total submissions) Display 10 results per page.

Action	Title	Date Submission Began	Status Date	Current Status	Ethics in Publishing
View Submission Edit Submission Approve Submission Remove Submission Send E-mail	Evolution of the Orangutan	Sep 15, 2006	Sep 16, 2006	Needs Approval	<input type="checkbox"/> I accept

Page: 1 of 1 (1 total submissions) Display 10 results per page.

[<< Author Main Menu](#)

1. View Submission

2. Ethics in Publishing

Approve Submission

Tracking the progress of your submission

The current status is shown in the "Submissions being processed" folder.

The screenshot shows the 'Submissions Being Processed for Author Irene Jones' page. The page includes a navigation bar with 'The Journal' logo, 'Contact us', 'Help', and user information (Username: Ijones, Role: Author). Below the navigation bar, there is a table of submissions. The table has columns for Action, Manuscript Number, Title, Initial Date Submitted, Status Date, and Current Status. The 'Current Status' column for the submission is highlighted with a red box and labeled 'Current Status'. The 'Action' column for the submission is also highlighted with a red box and labeled 'Send E-mail to Journal Office'. The submission details are as follows:

Action	Manuscript Number	Title	Initial Date Submitted	Status Date	Current Status
View Submission Send E-mail		The Evolution of the Orangutan: A Geographical and Genetic Comparison between Africa, Asia, and South America	Apr 26, 2007	Apr 26, 2007	Submitted to Journal

Page: 1 of 1 (1 total submissions) Display 10 results per page.

<< Author Main Menu

Revising your manuscript

Start from "Submissions Needing Revision" and follow the submission steps.

The Journal

Contact us Help ? DB 2

Username: I Jones
Role: Author

[home](#) | [main menu](#) | [submit paper](#) | [guide for authors](#) | [register](#) | [change details](#) | [log out](#)

AUTHOR MAIN MENU

New Submissions

- [Submit New Manuscript](#)
- [Incomplete Submissions \(2\)](#)
- Submissions Waiting for Author's Approval (0)
- Submissions Being Processed (0)

Revisions



- [Submissions Needing Revision \(1\)](#)
- Incomplete Submissions Being Revised (0)
- Revisions Waiting for Author's Approval (0)
- Revisions Being Processed (0)
- Declined Revisions (0)

Decisions

- Submissions with a Decision (0)

Submitting your revision

Click "Submit Revision" and follow the submission steps.

The Journal Contact us  Help ?  DB 2
 Username: IJones
 Role: Author

home | main menu | submit paper | guide for authors | register | change details | log out EES Version: 4.0

Submissions Needing Revision for Author Irene Jones

Click 'Download Submission Files' to download the source files for the manuscript. Click 'Submit Revision' to submit a revision of the manuscript. If you Decline To Revise the manuscript, it will be moved to the Declined Revisions folder.

IMPORTANT: If your revised files are not ready to be submitted, do not click **Decision Letter from Editor**

Page: 1 of 1 (1 total submissions) Display 10 results per page.

Action	Manuscript Number	Title	Initial Date Submitted	Date Revision Due	Status Date	Current Status	View Decision
View Submission Download Submission Files Submit Revision Decline to Revise Send E-mail	TRAINING_ELEARNING-D-06-00016	Evolution of the Orangutan	Sep 16, 2006	N/A	Sep 18, 2006	Revise	Revise

Page: 1 of 1 (1 total submissions) Display 10 results per page.

Submit Revision

Replacing the files

Check the box to Include files from original submission

REVISED SUBMISSION

TRAINING_ELEARNING-D-06-00016R1

[Frequently Asked Questions](#)

- Enter Title
- Select Article Type
- Add/Edit/Remove Authors
- Enter Keywords
- Select Classifications
- Enter Comments
- Request Editor
- Attach Files

Select Files from Previous Revision

The files currently associated with your manuscript appear below. Checkboxes will appear if files have not yet been included (carried forward) into the next Revision. A check in the box indicates the file will be carried forward to the next revision. Any files which will be changed should be unchecked (not included). New versions of these files should be uploaded on the Attach Files page.

If the files have already been carried forward, checkboxes will not appear and the text **Already Included** will appear.

Once you have selected the files to be included, please click the "Next" button to proceed to the next step.

[Previous](#) [Next](#)

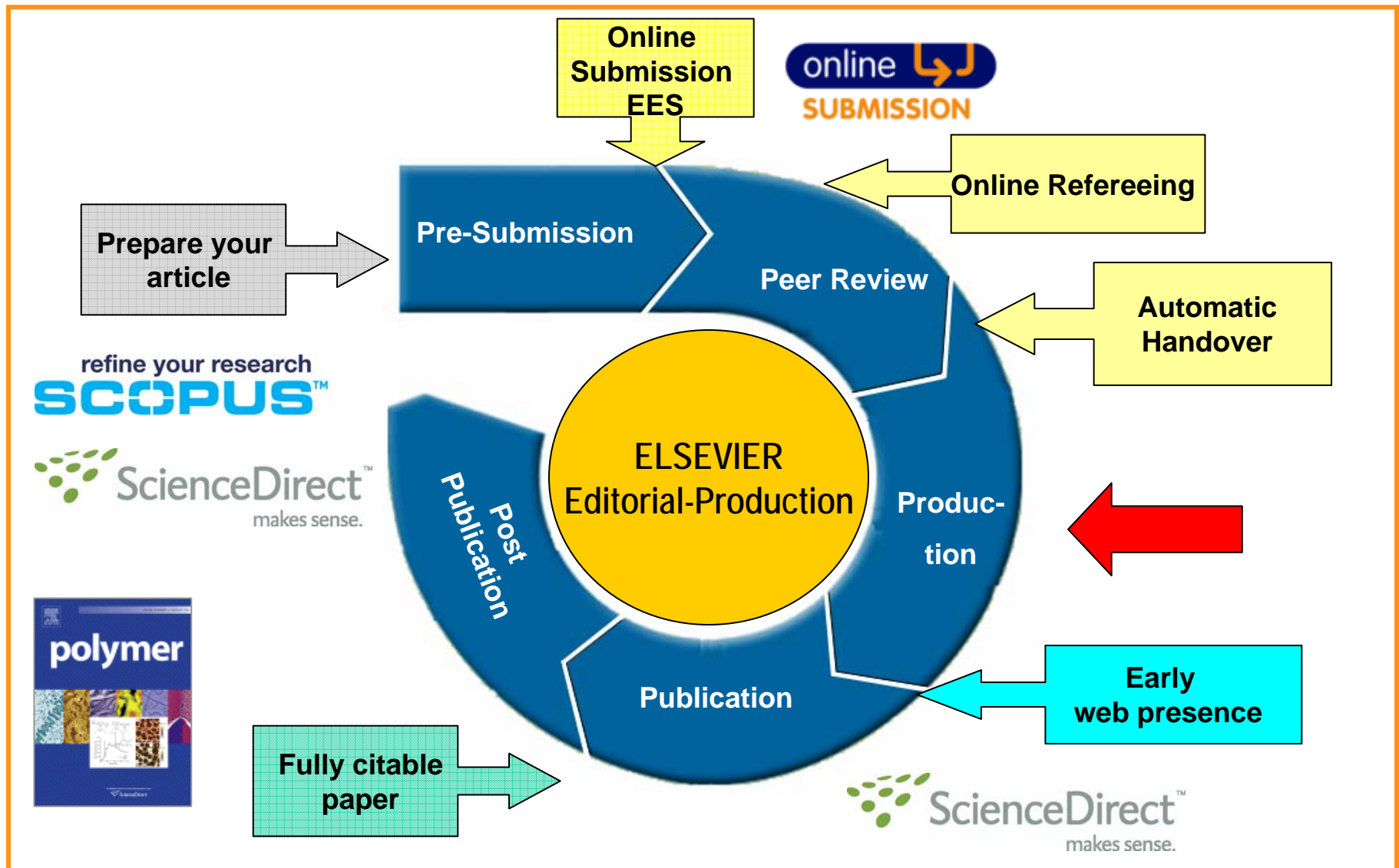
Item	Description	File Name	Size	Last Modified	Include in Revision	Actions
Cover Letter	Cover Letter	cover letter.doc	21 KB	Sep 16, 2006	<input checked="" type="checkbox"/>	Download
Manuscript	Manuscript	manuscript.doc	68.5 KB	Sep 16, 2006	<input type="checkbox"/>	Download
Table(s)	Table 1	Table 1.doc	31.5 KB	Jun 30, 2006	<input checked="" type="checkbox"/>	Download
Figure(s)	Figure 1	Figure 1.JPG	1007.5 KB	Jun 30, 2006	<input type="checkbox"/>	Download
Figure(s)	Figure 2	Figure 2.JPG	1.5 MB	Jun 30, 2006	<input checked="" type="checkbox"/>	Download

EES Self Help

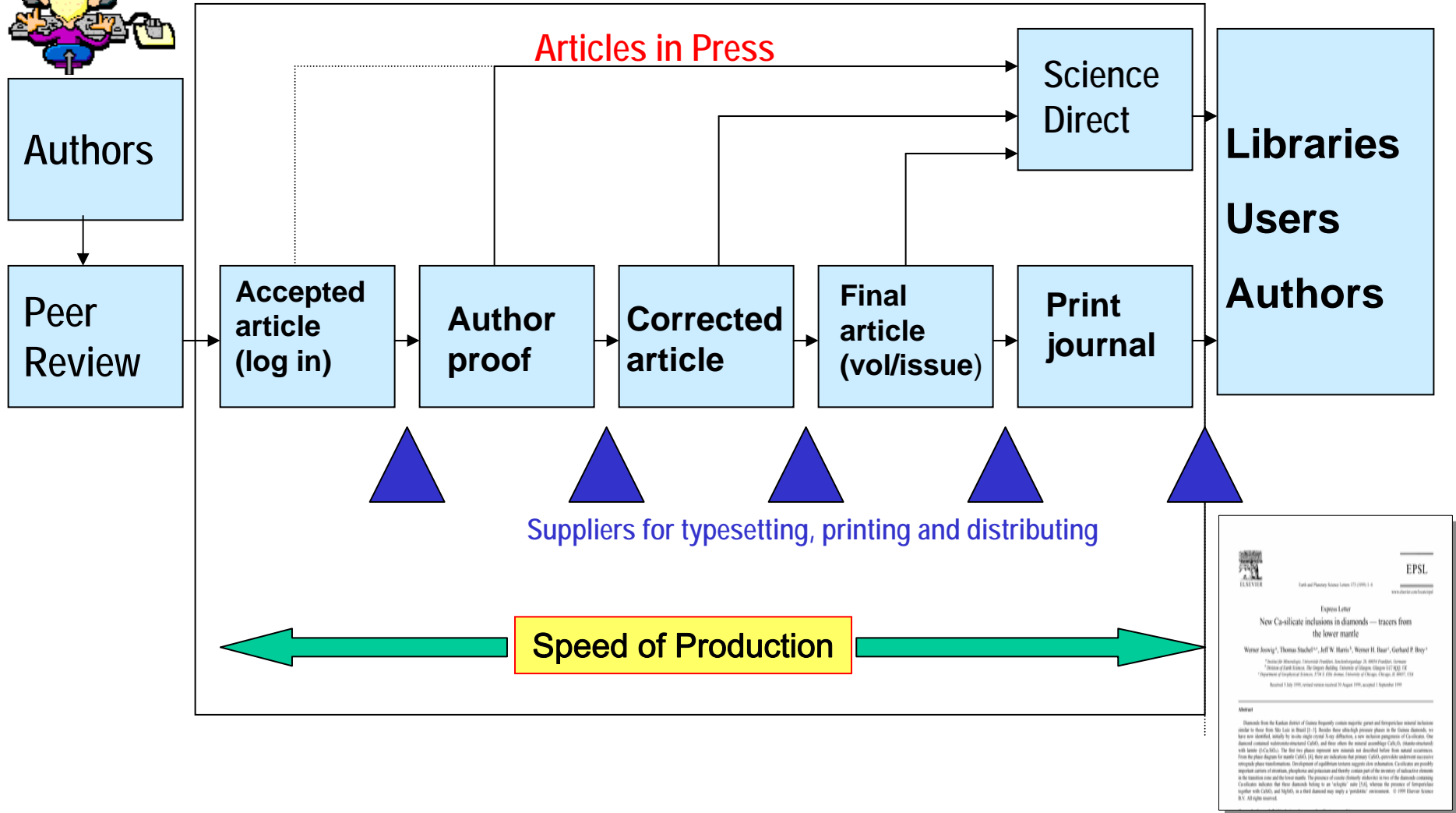
http://epsupport.elsevier.com

The screenshot shows the Elsevier EES Online Support page. The browser title is 'Elsevier - Microsoft Internet Explorer'. The address bar shows 'http://epsupport.elsevier.com/a_index.html'. The page header includes the Elsevier logo and the tagline 'Building Insights. Breaking Boundaries.' Below the header is a navigation bar with links for Home, Site map, Elsevier websites, and Alerts. The main content area is titled 'Elsevier Editorial System (EES) Online Support' and features a 'SELECT YOUR VIEW' section with tabs for Authors, Editors, Guest Editors, and Reviewers. The 'Authors' tab is selected, and a red circle highlights the 'For Authors' link. A yellow box labeled 'Tutorial for Author' points to the 'For Authors' section. The 'Frequently Asked Questions' section is highlighted with a yellow box labeled 'FAQ'. The 'Tell Us What You Think' section is highlighted with a yellow box labeled 'Tips & Trick'. The right sidebar contains a search bar, 'Advanced Product Search', and 'OTHER ELSEVIER SITES'.

4. Publishing Process - Production



After Acceptance of your article



Acceptance notice

- A unique reference number

⇒ Track your paper

<http://authors.elsevier.com/TrackPaper.html>

- Acknowledgement Letter (via e-mail)
 1. Copyright Transfer Form / Publishing Agreement
 2. Offprint Order Form
 3. Reproduction of Colour Artwork

Track your accepted paper

<http://authors.elsevier.com/TrackPaper.html>

Elsevier.com - Authors - Track your accepted article - Microsoft Internet Explorer

ファイル(E) 編集(E) 表示(V) お気に入り(A) ツール(T) ヘルプ(H)

戻る >> リンク >> アドレス http://authors.elsevier.com/TrackNotLogged.html 移動

ELSEVIER Building Insights. Breaking Boundaries.

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TRACK YOUR ACCEPTED ARTICLE

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Track article

Our reference:

Corresponding author's surname:

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TRACK YOUR ACCEPTED ARTICLE

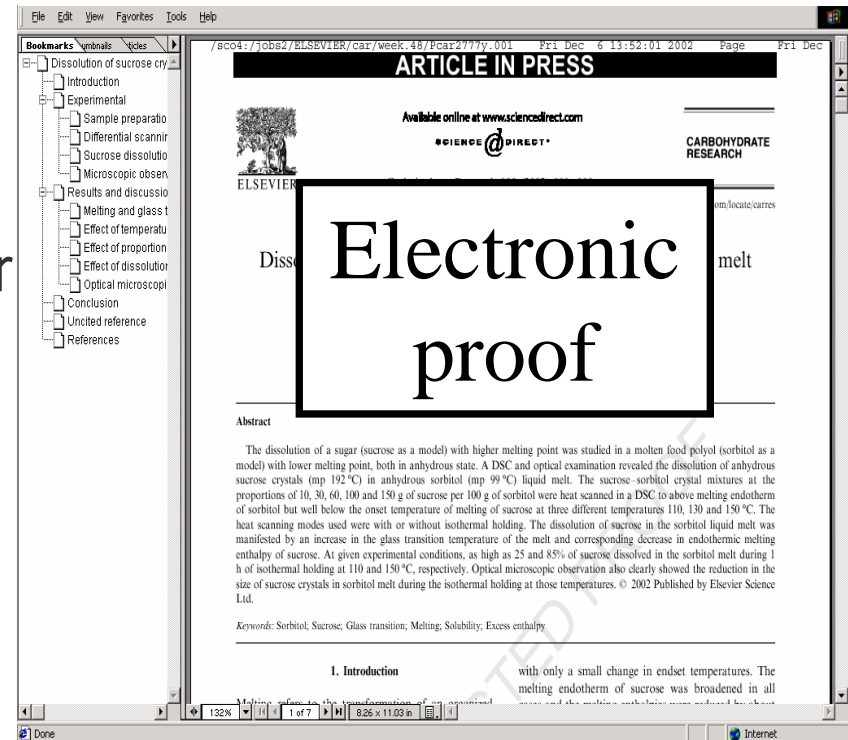
Your article's details and status are shown in the following table:

Article status	
Article title:	An efficient helium circulation system with small GM cryocoolers
Reference:	JCRY1620
Journal title:	Cryogenics
Corresponding author:	Professor Tsunehiro Takeda
First author:	Professor Tsunehiro Takeda
Received at Editorial Office:	13 Nov 2006
Article revised:	14 Jun 2007
Article accepted for publication:	1 Sep 2007
Received at Elsevier:	3 Sep 2007
Journal publishing agreement sent to author:	21 Sep 2007
Offprint form sent to author:	21 Sep 2007
PDF offprint:	Yes
Proofs sent to author:	4 Oct 2007
Proofs returned:	9 Oct 2007
Offprint order form returned:	25 Sep 2007
Additional paper offprints ordered:	50

ページが表示されました

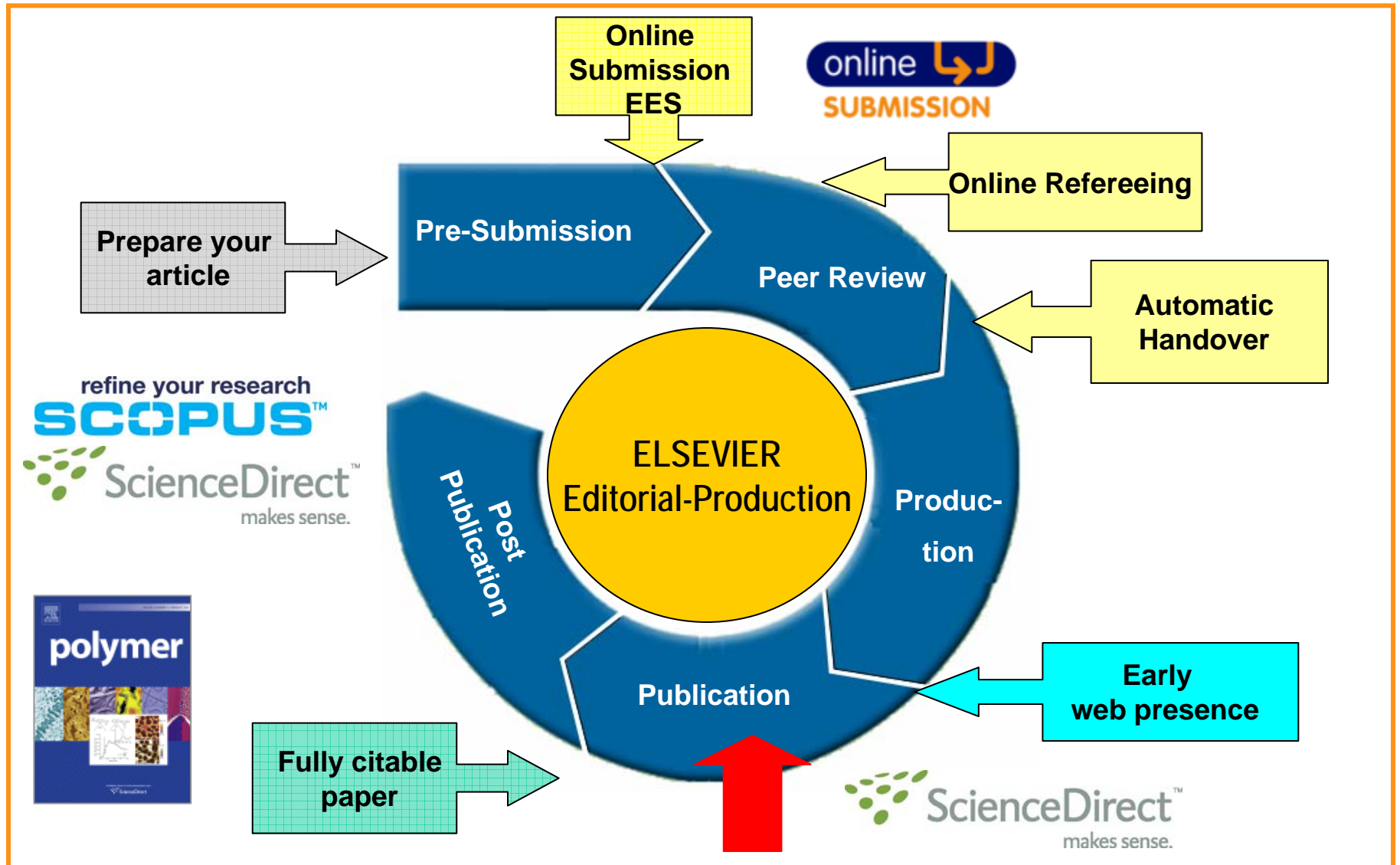
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⇒ sent to the Corresponding Author via Email
- 4 to 5 weeks after the acceptance
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- Check your proof:
 - typesetting or conversion error
 - language, house style, linking of captions to figures, graphical conventions, scientific nomenclature etc.
 - the use of illustrations



Careful proofreading is solely Author's responsibility!

Publishing Process - Publication



Offprints

- Free offprints or e-offprint (water-marked PDF)
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<http://authors.elsevier.com/TrackPaper.html>
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- Elsevier's policy on plagiarism and conflicts of interest:
Journal Publishing Ethics and Responsibilities:
<http://www.elsevier.com/wps/find/authorshome.authors/ethicsinpublishing>
Conflict of Interest:
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Scopus

Embase.com



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Customer Support

We're here to help:

- ① You can speak to one of our Support Agents **24/7**

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DO NOT HESITATE TO CONTACT US!

Questions

